WHAT IS INTERHASH?

SIMPLE, FAST, DIRECT ANSWER:

Interhash is a three-day event bringing Hashers together from chapters around the world to celebrate the underlying principles of Hashing: exercise, camaraderie, transparency, value for money, equal treatment of participants and service to the world Hashing community. Interhash is held on a designated weekend at a location selected by Hashers every second calendar year in the even years; i.e. 2014, 2016, etc. It is comprised of an opening ceremony on the Friday night, runs and an evening ceremony on Saturday and recovery runs and an evening closing ceremony on Sunday. The event's agenda focuses on non-competitive cross-country running with a high degree of social content.

GOOD FOR WHOM?

- For participants: to visit a target destination for an economical weekend of fun, fitness and fellowship; the opportunity to explore new cultures and expand circles of like-minded friends.
- For hosting committee members: to demonstrate their commitment to the Hashing World and to involve their communities in showing off their unique cultural and historic features. Interhash provides hosting committee members an opportunity to reciprocate the hospitality they have enjoyed at previous Interhash events.
- For local communities: Interhash and those who participate in the event provide national and local governments, industries and tourism with windfall economic benefits. Interhash participants typically arrive early and or stay after the event pumping millions of tourist dollars into a local economy.

WHAT IT IS NOT!

Interhash is not designed to enrich individuals, local clubs, national hash councils or vendors. The benefits of Interhash should percolate to the attending participants. Favoritism and/or cronyism are unacceptable practices.

Pre- and post-lube runs, and other events implemented around Interhash, including the "Red Dress Run", may be sanctioned by the hosting Interhash Management Committee but are not part of the Interhash. These extracurricular events should be organized, managed and accounted for separately from Interhash. The hosting Interhash Committee sponsoring their Interhash has no obligation, unless formally accepted, to support, plan, or report on these extracurricular events.

Ref: 001   **2 October 2018**

INTERHASH BIDDER'S PROFORMA

1.	**Name of the lead Hash or Hash organization presenting the bid:**	
2.	**Local support:** Other local or regional Hashes supporting this bid? Please list and append a letter for each Hash indicating their support of the bid. 1. 2. Etc.	
3.	**Proposed dates of Interhash:**	
4.	**Proposed Venue and City:** 1. Venue and city? 2. Licensed capacity of the venue (no. of people)? 3. Distance from venue to city centre? 4. Proposed transport arrangements to/from venue, i.e. estimated size of the bus fleet used to transport Hashers from accommodations to the venue and from the venue to run sites?	

	5. Proposed venue opening hours? 6. Drinking restrictions/licensing hours at venue? 7. Does the venue have in-house caterers?	
5.	**Accommodation:** 1. Price range (five-star to hostel) 2. Number of hotel beds with easy access (within 5 miles) to venue:	.
6.	**International access:** 1. Nearest International Airport (distance and normal travel time) 2. Number of International flights per week. 3. Main connecting hubs:	
7.	**Visas and restrictions:** 1. Cost of a visitors or tourist visa? 2. Are there restrictions and/or difficulties for Hashers from specific countries to obtain visas? 3. From which countries?	
8.	**Registration Cost:** 1. Estimated opening price: 2. Estimated maximum price:	

	3. Estimated planning budget enclosed?	
9.	**Chairman:** 1. Of the bid team? 2. Of the Interhash event?	
10	**Committee Members:** 1. 2. 3. Etc.	
11	**Experience of key Committee Members organizing large hashing events (Interhashes, Pan Hashes, other events):** 1. 2. Etc.	
12	**Government Support:** Does the prospective Host Hash have the backing of Government at an appropriate level? Please provide a brief summary of agreements to date. Please append written proof of the relationship to this proforma. 1. Local government	

	2. Provincial/state government 3. National government	
13	**Beverage and catering suppliers:** 1. Brewery/beer supplier? 2. Will wine be available? 3. Description of laws/regulations regarding the impact on the consumption of alcoholic beverages? 4. Are there regulations that limit the consumption of alcoholic beverages if children are present?	
14	**Pre- and Post-lubes:** What pre- and post-lubes, if any, has the bidder already committed to: 1. 2. Etc.	

15	**Principle Charity Supported:** 1. Will there be a "Red Dress Run" or equivalent? 2. What charities will be supported with the extracurricular events? Please list and indicate their involvement in supporting the implementation of Interhash: a. b. Etc.	
16	**Elections Declaration:** 1. Will the bidder agree to conduct free and fair elections to determine where the next Interhash will be held? A simple yes or no will be sufficient. 2. Does the Interhash bidder accept the Interhash Council's role in overseeing the elections and vote counting process? A simple yes or no will be sufficient.	
17	**Audit Declaration:** Will the bidder agree to employ an internationally recognized and accredited accounting/audit firm to audit all Interhash accounts and produce a report for distribution to the world Hash community. 1. Yes or no.	

	2. If yes, please identify the firm selected to perform the audit.	
18	**Declaration on Use of Surplus Interhash Funds:** 1. Bidder agrees that all excess funds remaining after paying all, including but not limited to; for-profit vendors, nongovernmental organizations that assisted in implementing Interhash and other obligations to local, provincial and national governmental authorities will be forwarded to the Interhash Council for distribution to next Interhash organizing committee. Please answer yes or no. 2. Please estimated the period with in which excess funds will be transferred, i.e. within 3, 6, 9-months?	
19	**Declaration on Production and Distribution of a Hash Directory:** Bidder agrees to the compilation, production and distribution of an e-copy of the World Hash Directory Please answer yes or no.	

Bidder Guidelines for Completion of the Interhash Bidders' Proforma

Listed below are the main areas to be addressed by a prospective bidder when completing the proforma. Note, it is not enough to simply say "We have a venue" or "We have Government backing". This MUST be evidenced by some form of document, or letter.

1. **Name of lead Hash.** What is the official name of the Hash kennel or the Hash related organization that proposes implementing Interhash?

2. **Local Support.** Will the prospective bidder be the only group organizing Interhash or are there other Hash kennels or groups that will be involved? If the prospective bidder is the sole organizer please state. If other kennels are assisting please list who they are and attach their commitment letter to the proforma.

3. **Date.** Identify the date you have chosen for Interhash. Will this date conflict with local or major public holidays? Is this in any particular season (rainy/dry season – high/low tourist season)? A simple statement on this will suffice as evidence.

4. **Venue.** The prospective bidder should have an identified venue of suitable size. Bearing in mind that an Interhash has never been limited by size, an initial size requirement of 4,500 people should serve as a guideline when establishing the size of venue. The accepted size for a venue is AT LEAST 0.5 square metres per person PLUS approximately the same size again for eating and serving. The serving and eating area can be separate to the main "concert" area but should be adjacent to it. Bidders must also ensure a suitable area is available for boarding buses and that a suitable number of buses are available.

5. **Accommodations.** How many hotel rooms are there within 5 miles of the venue? This information is typically available from the local tourist council. If it is not available, the bidder should state so and give a brief explanation as to why this is the case. Bidders should understand that the minimum requirement will be approximately 3,000 rooms, assuming a crowd of 4,500 Hashers with 50% being couples. What is the price range of these hotels? A list of hotels, prices and sizes should be included as evidence. Note: There should be a broad range of hotels, from "hostel type" to five star. Given the wide range of hotel booking sites now available on the web, organizing committees are discouraged from using the services of booking agents. The list of hotels should be sufficient for participants to identify and book their own accommodations. In addition, bidders should be aware that, as Interhash participants grow older there is a move towards better class hotels.

6. **International Access.** What scheduled flights are available to the host city or a neighbouring hub with rail connections? Do they have the capacity to manage 4,500 EXTRA seats in addition to their existing capabilities and commitments? Are there ferry alternatives? If so, at what price and frequency? A list of connecting airports and flights should act as evidence for this item. This information should also be publicly available on the Internet.

7. **Visas.** What are the visa requirements for the proposed host country? What is the cost of a tourist visa? Are there any restrictions on citizens from a given country receiving visas? For example, South East Asians have found it difficult to gain approval for a visa to European countries. Do similar formal and/or informal restrictions apply to the visa grant process in the bidder's country? If so Hasher's from which countries would be affected? A printout of publicly available information from the Host countries Foreign Affairs Ministry (normally available on the internet) will act as evidence of this item.

8. **Registration Costs.** Please provide your low to high estimates of the normal registration cost you are thinking of charging to participate in Interhash. Are you planning to have early bird registration and at what cost? Please attach your tentative planning budget for the event to this proforma. Budgets from previous Interhashes are available from the Interhash Council to assist you in developing your budget estimate.

9. **Chairman.** Who will serve as Chairman of the bid committee? Will this individual also be Chairman of the event? If not, who will chair the Interhash event? Does he/she have experience of organising a large hash event?

10. **Committee Members.** Who has been identified to serve on the Interhash management committee and what is their Hash kennel? Do they have experience of organising a large hash event? A name, position title and Hash affiliation should suffice.

11. **Previous Hash Event Organisational Experience.** What other Hash events has the bidder put on? When were they; i.e. dates? How large were they? Were they successful? What lessons were learnt from these events?

12. **Government Support.** Prospective bidders MUST have the approval of their respective government at an appropriate level. This would normally be at the local, regional or city level and should include proof of support by the local or regional tourist board. If there is no tourist board please so state. Please attach any letters confirming local support and/or approval by local government for hosting the event.

13. **Beverage Suppliers and Restrictions.** The prospective bidder should identify which beer(s) they intend having and confirm that the brewery or supplier they

plan to use can meet the event needs. The bidder should also state if wine is to be available, although this will be subject to regional availability. A statement that they have negotiated an agreement with the brewery/supplier should suffice as evidence for this item. The bidder should indicate if there are any restrictions on alcohol consumption in the country or local area where the Interhash will be held. For example, the bidder should: describe any licensing laws in the host country respecting serving of alcohol (hours, days of prohibition, etc.); if there are any unusual local government requirements (2 hands, 2 beers, etc.) and if local laws will allow the Down-Down competition go ahead at the main venue? While Interhash is certainly not an event for children, nevertheless some families do wish their children to attend. Are there legal restrictions on children attending where alcohol is served (as in Thailand)? What are the age limits regarding the consumption of alcohol beverages in the bidders' country? A simple statement on the above items will suffice as evidence for this.

14. **Pre- and Post-Lubes.** What supporting events are planned before and after the Interhash? These should be listed and confirmed by exchanges of e-mails with the other concerned hash kennels.

15. **Principal Charities Supported.** What charitable involvement is the host Hash proposing? This is to be encouraged, but Interhash is NOT a charitable fundraiser *per se*. The Red Dress run (or similar) is expected to continue to be the principal fund raiser for charity. This event should be organised and accounted for separately. If other charities will be supported please indicate who they are and what role they will play in organising and implementing Interhash. If letters of agreement exist, identify the particulars of these relationships and please attach to this proforma.

16. **Elections Declaration.** The Interhash Council has pledged, on behalf of all Interhash participants, that voting and vote counting procedures employed to determine where the next Interhash will be held will be free and fair. Does the bidder commit to this principle and the Council supervisory role in overseeing voting and vote counting procedures? A simple yes or no answer to each question is required.

17. **Audit Declaration.** Interhash has grown into a multi-million dollar event with the Interhash having fiduciary responsibility over significant international Hash community funds. As such, bidders MUST agree to establish a financial accounting system with appropriate accounts to manage and report on the final use of Interhash funds. In addition, the bidders MUST agree to the auditing of these accounts by an internationally accepted accounting/audit firm and specify which firm they have chosen to conduct the audit at a reasonable time after the Interhash has concluded. Bidders are to provide a list of accounts that will be used to manage Interhash funds (please attach to the proforma), indicate their concurrence with this section of the proforma and provide the name of the accounting/audit the bidder has employed (please attach written confirmation of

firm retention) or if a firm has not been identified indicate the names of those firms being considered and the date when the decision will be made.

18. **Use of Surplus Interhash Funds.** Bidders are advised that at the Interhash Delegates meeting held on 25 May 2012 in Yogyakarta, delegates unanimously agreed that all funds left over after paying all Interhash vendors would be forwarded to the next Interhash organising committee. The attendees unanimously agreed in principle that large amounts of profit should not be paid to charities but returned to Interhash participants. The bidder MUST agree that following the closure of Interhash accounts, excess funds will be transferred to the Interhash Advisory Council's dollar account for transfer to the winning Interhash bidder. Once received in the Council's account, the funds will be transferred to the winning bidder within 10 working days and the sender advised in writing of the transfer. No excess funds will be retained by the Council. Please provide an estimate of when excess funds will be transferred to the Council's account, i.e. within 3, 6, or 9 months.

19. **Directory.** Bidders must agree to compile and make available an e-copy of the World Hash Directory. The Interhash Advisory Group can assist the winning bidder in approaching regional Hash webmasters for assistance in compiling the update.